



RESOLUTION NO. 1638-2025
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL ADOPTING THE
OPERATING & CAPITAL BUDGET FOR FISCAL YEAR 2025-26

WHEREAS, the City is required to adopt an annual operating budget pursuant to City of Rio Dell Resolution 1227-2014; and

WHEREAS, the City Manager's proposed budget for the fiscal year beginning July 1, 2025, and ending June 30, 2026, has been reviewed and revised at various public meetings by the City Council; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby approve and adopt the City of Rio Dell Fiscal Year (FY) 2025-26 Operating & Capital Budget comprised of revenues totaling \$15,814,000 and expenditure appropriations in the amount of \$17,374,056, with a net draw from the fund balance of \$1,681,968 as follows

		RESERVES	REVENUES	EXPENDITURES		RESERVES		
FUND	NAME	EST Beginning Fund Bal.	Projected Totals	Projected Totals	Transfers	Change in Fund Balance	Est. End. Fund Balance	Target 30% Reserve
005	General Fund Motorpool	143,924	40,000	69,800		(29,800)	114,124	20,940
008	Building Fund	-	75,700	149,007	(79,063)			NA
039	CDBG RRLF Fund	100,000	5,000	-		5,000	105,000	-
000	General Fund	1,220,039	15,738,500	17,862,243	(79,063)	(167,456)	1,052,583	558,733
003	Economic Development	272,452	-	47,000	-	(47,000)	225,452	14,100
044	Measure Z Fund	-	116,156					
074	Recycling Fund	128,464	5,000	9,000		(4,000)	124,464	2,700
015	Parks Fund	20,079	-	-		-	20,079	-
014	Park Per Capita Grant	-	-	-		-	-	-
040	SLESF Fund	172,463	160,000	155,666		4,335	176,798	46,700
018	Trails & Parks (Clean CA)	-	100,000	100,000		-	-	-
052	Sewer Capital Fund	1,120,966	105,000	404,500		(299,500)	821,466	121,350
054	Sewer Debt Svc Fund	147,777	303,000	302,934		66	147,843	-
054	Sewer Restricted Reserve	302,822	-	-		-	302,822	302,822
050	Sewer Operations Fund	261,223	1,267,000	1,348,178		(81,178)	180,045	404,454
027	Solid Waste Fund	4,807	5,000	7,297		(2,297)	2,510	2,189
093	Spay & Neuter Fund	1,944	3,500	-		3,500	5,444	-
020	Gas Tax Fund (HUTA)	139,711	103,346	109,529		(6,183)	133,528	32,859
024	TDA Fund	54,751	122,055	126,429		(4,374)	50,377	37,929
026	RSTP Fund	37,121	27,000	24,399		2,601	39,722	7,320
021	SB1 (RMRA) Fund	247,209	85,595	200,996		(115,401)	131,808	60,299
076	ARPA-SLFRF	689,172	-	689,172		(689,172)	-	-
062	Water Capital Fund	1,719,147	290,000	189,500		100,500	1,819,647	56,850
063	Water Metro Wells Fund	2,750	18,375	28,064		(9,689)	(6,939)	8,419
064	Water Dinsmore Zone	112,015	24,000	160,100		(136,100)	(24,085)	48,030
061	Water Restricted Reserve	136,000	-	-		-	136,000	136,000
061	Water Debt Svc Fund	215,922	136,000	136,000		-	215,922	40,800
060	Water Operations Fund	1,478,914	834,000	923,463		(89,463)	1,389,451	277,039
065	Water Dist. System Project	-	10,214,423	10,214,423		-	-	-
TOTAL		9,229,672	15,814,000	17,374,056	-	(1,681,968)	7,547,704	2,179,531

BE IT FURTHER RESOLVED, that staffing is adopted and funded in the FY 2025-26 Operating Budget is as follows:

FISCAL YEAR 2025-26						
POSITION ALLOCATION TABLE						
DEPARTMENT/POSITION	FULL-TIME EMPLOYEES (FTEs)					
	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
ADMINISTRATION						
Management Analyst I/II/Sr	-	1.00	1.00	1.00	-	-
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
City Manager/Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00
Community Development Director	0.80	0.80	0.80	0.80	1.00	0.80
Total FTEs	2.80	3.80	3.80	3.80	3.00	2.80
FINANCE DEPARTMENT						
Accountant I/II	1.00	1.00	1.00	1.00	1.00	1.00
Finance Director	1.00	0.60	0.60	1.00	1.00	1.00
Fiscal Assistant I/II	1.00	1.00	1.00	-	-	-
Senior Fiscal Assistant	1.00	1.00	1.00	2.00	2.00	2.00
Total FTEs	4.00	3.60	3.60	4.00	4.00	4.00
POLICE DEPARTMENT						
Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00	2.00
Police Corporal	-	-	1.00	1.00	1.00	1.00
Police Officer	4.25	4.25	3.25	4.15	4.15	3.25
Police Officer Recruit	-	-	1.00	-	-	-
Records Technician	0.70	0.70	0.70	0.70	0.80	-
Sergeant	1.00	1.00	1.00	1.00	1.00	1.00
Total FTEs	7.95	7.95	8.95	8.85	8.95	8.25
PUBLIC WORKS DEPARTMENT						
Operator In Training (OIT)	1.00	1.00	1.00	1.00	1.00	1.00
Public Works Leadman	1.00	1.00	1.00	1.00	1.00	-
Utility Worker I/II/III	2.50	2.50	2.50	3.00	2.00	3.00
Wastewater Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Water/Streets Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Water/Wastewater Plant Operator I/II/III	2.00	2.00	2.00	2.00	2.00	2.00
Total FTEs	8.50	8.50	8.50	9.00	8.00	8.00
TOTAL CITY FTEs	23.25	23.85	24.85	25.65	23.95	23.05

BE IT FURTHER RESOLVED, as follows:

Section 1.

It is the City Council's intention to approve and adopt an annual budget to provide financial guidance for routine operations of City business, and capital projects and to provide information to the general public.

Section 2.

The adopted annual City budget will be implemented and maintained in accordance with City Budget Policy as outlined in Resolution 1227-2014.

Section 3.

Adoption of the annual budget does not expressly approve expenditures of funds in excess of purchasing authority as outlined by City Resolution, Ordinance, State, or Federal law.

Section 4.

Adoption of the FY 2025-26 Budget includes funds which are not projected to have the minimum Reserve balance (15%) as outlined in City policy. Therefore, an exception to the City's Minimum Fund Balance Policy established by Resolution No. 1154-2012 is hereby granted for the Sewer Operations Fund (050), Water Metro Wells Fund (063), and Water Dinsmore Zone Fund (064).

Section 5.

Adoption of the FY 2025-26 budget includes the following inter-fund transfers:

Inter-Fund Transfers for FY 2025-26

From:			
000	General Fund	\$ 79,063	Subsidy for Building fund activities that exceed actual revenues
	Total	\$ 79,063	
To:			
008	Building	\$ 79,063	From General Fund to cover expenses that exceed charges for services
	Total	\$ 79,063	

Section 6.

Adoption of the FY 2025-26 Budget authorizes the use of fund balance (expenditures exceeding revenues and transfers) in the following funds in the following amounts: General Fund Motorpool (005) \$29,800, General Fund (000) \$167,656, Economic Development Fund (003) \$47,000, Solid Waste Fund (027) \$2,297, Recycling Fund (074) \$4,000, SB1 Fund (021) \$115,401, TDA Fund (024) \$4,374, Sewer Operations Fund (050) \$81,178, Sewer Capital Fund (052) \$299,500, ARPA-SLFR Fund (076) \$689,172, Water Operations Fund (060) \$89,463, Water Metro Wells (063) \$9,689, and Water Dinsmore Zone (064) \$136,100.


PASSED AND ADOPTED by the City of Rio Dell on this 3rd day of June 2025, by the following roll call vote:

Ayes: Garnes, Carter, Orr, Wilson and Woodall
Noes: None
Abstain: None
Absent: None



Debra Garnes, Mayor

ATTEST:



Karen Dunham, City Clerk