

675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532



## VACATION DWELLING UNIT APPLICATION

Please complete the information below and return the application with the required fees. If you have any questions, please do not hesitate to contact the City.

Property Owner	Applicant
Name: _____	Name: _____
Mailing Address: _____	Mailing Address: _____
City: _____ St: ____ Zip: _____	City: _____ St: ____ Zip: _____
Phone: _____	Phone: _____
Email: _____	Email: _____

### Vacation Dwelling Unit Location

Address: \_\_\_\_\_ Assessor Parcel No. \_\_\_\_\_

Emergency 24 Hour Contact	Vacation Dwelling Unit Information
Name: _____	Number of On-Site Parking Spaces: _____
Mailing Address: _____	Number of Bedrooms: _____
City: _____ St: ____ Zip: _____	Smoke Alarms: <input type="checkbox"/> Yes <input type="checkbox"/> No
Home Phone: _____	Carbon Monoxide Alarms: <input type="checkbox"/> Yes <input type="checkbox"/> No
Cell Phone: _____	Fire Extinguisher: <input type="checkbox"/> Yes <input type="checkbox"/> No
Email: _____	Type of Fire Extinguisher <sup>1</sup> : _____

<sup>1</sup> A Type 2A10BC every 75 feet of travel distance, mounted in a conspicuous location, along the path of egress from the highest hazard area (i.e. kitchen or laundry room)

### Good Guest Guide

A "Good Guest Guide" shall be provided to the occupants and a copy to the City. The Good Guest Guide shall identify the Emergency 24 Contact person and house rules, including maximum occupants, quiet hours.

### Fees

Inspection & Notice Fee: \$75.00	Business License: <input type="checkbox"/> \$34.00 – A <input type="checkbox"/> \$64.00 - B
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Business License fee are based on anticipated income of business. Class A Business Licenses have yearly gross receipts between \$500 and \$30,000. Class B Business Licenses have yearly gross receipts over \$30,000.

**Applicable Taxes.**

*The rental or other contractual use of a Vacation Dwelling Unit shall be subject to a Transient Occupancy Tax ("TOT") and any other mandated taxes. Each vacation dwelling unit owner and/or manager shall comply with § 3.15 of the Rio Dell Municipal Code, which addresses the collection, record keeping, reporting and remittances of applicable TOT.*

**Owner's Authorization**

I hereby authorize the City of Rio Dell to process this application. I have completed or reviewed this application and the Vacation Dwelling Unit Regulations, Section 17.30.340 of the Rio Dell Municipal Code. I declare under penalty of perjury, that the information contained herein is true and correct. I agree to hold harmless, indemnify and defend the City, its officers, officials, employees, and volunteers from and against all claims, damages, losses and expenses, including attorney fees, arising out of or in connection with this application.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Staff Use**

Receipt No: \_\_\_\_\_ Received By: \_\_\_\_\_ Date: \_\_\_\_\_

NOTES: \_\_\_\_\_  
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